

Producers of Trade, Public Exhibition Shows  
Theme Sets & Decorators

### HBA of Central Missouri

**2022 Home Show**  
**Capital Mall - Jefferson City**  
**February 25-26, 2022**

Dear Exhibitor,

We are pleased to advise you that Page & Brown Convention Services will be assisting in the arrangements for your upcoming show. We will assist you in every way possible to insure a successful presentation.

Each booth will include the following provided by HBA of Central Mo.

- A. (1) skirted table 4ft-6ft or 8ft, per booth space if ordered in advance through HBA
- B. (2) chairs
- C. (1) waste basket with liner
- D. 8ft high back curtains
- E. 3ft high side curtains

**Order your complimentary table in advance through HBA to insure availability. There will be a charge for all tables requested during move in.**

Additional skirted tables in standard or counter height may be ordered by filling out the attached form, emailing to [service@pagebrown.com](mailto:service@pagebrown.com) We also offer tall cocktail tables and high stools.

**Electric service should be ordered in advance if required. The advance price for this service is \$50. Show price if available will be \$65.**

**Due to limited power availability, only 1-5amp electric service is being offered. We would appreciate any displays that have lights, to use led or cfl bulbs to reduce power required. 20amp direct lines are not offered for this event. Deadline to order electric service is February 16.**

Orders for additional equipment and electric service must be received (5) days prior to show to start of move in to qualify for advance rate. *Order in advance to save time & money.*

A service desk will be maintained during exhibitor move in to provide you with additional booth furnishings that may be required.

Please call 573-348-5176, or email [service@pagebrown.com](mailto:service@pagebrown.com), if you have any questions regarding the equipment or services that we have to offer.

Thank you,  
Page & Brown  
Convention Services

# Page & Brown Convention Services

5744 Chapel Drive  
Osage Beach, MO 65065

Phone 573-348-5176  
Fax 573-348-5177  
Web Site [www.pagebrown.com](http://www.pagebrown.com)  
Email [service@pagebrown.com](mailto:service@pagebrown.com)

## Rental Equipment & Electric Service

Orders will be entered as checked below. Charges to include placing in booth ready for use. Equipment is on a rental basis. One time charge unless otherwise noted. Mail or fax us a copy and retain a copy for your files. Most Rental Equipment items may be viewed at [www.pagebrown.com](http://www.pagebrown.com)

*Order in advance to save time and money.*

### Furniture

Quantity		Advance	Floor	Amount
	Chair	4.00	5.00	
	Cushioned Office Chair	10.00	15.00	
	High Stool w / Cushion	15.00	20.00	
	Table Top Display	90.00	100.00	
	Assemble / Dismantle Display	100.00	125.00	
	Tall Rnd Cocktail Table	25.00	30.00	
	Blk Cloth for Tall Rnd Table	10.00	10.00	

### Skirted Tables (Includes White Vinyl Top & Pleated Skirt)

30" = Standard Height / 40" = Elevated / Counter Height

Quantity	With Skirt	Advance	Floor	Amount
	2'W X 4'L X 30" Stand.	30.00	35.00	
	2'W X 6'L X 30" Stand.	30.00	35.00	
	2'W X 8'L X 30" Stand.	30.00	35.00	
	2'W X 4'L X 40" Elev.	35.00	40.00	
	2'W X 6'L X 40" Elev.	35.00	40.00	
	2'W X 8'L X 40" Elev.	35.00	40.00	
	4 <sup>th</sup> Side Skirted (Add)	15.00	20.00	

### Unskirted Tables (White Vinyl Top & Pleated Skirt Not Included)

30" = Standard Height / 40" = Elevated / Counter Height

Quantity	Without Skirt	Advance	Floor	Amount
	2'W X 4'L X 30" Stand.	15.00	20.00	
	2'W X 6'L X 30" Stand.	15.00	20.00	
	2'W X 8'L X 30" Stand.	15.00	20.00	
	2'W X 4'L X 40" Elev.	20.00	25.00	
	2'W X 6'L X 40" Elev.	20.00	25.00	
	2'W X 8'L X 40" Elev.	20.00	25.00	

### Risers For Tables (Indicate Size)

Quantity	4',6', or 8' Available	Advance	Amount
	Draped One Step Riser	2.00 Lin. ft.	
	Draped Two Step Riser	3.00 Lin. ft.	

### Audio Visual / Miscellaneous Day = Daily Rate

Quantity		Advance	Floor	Amount
	Video Proj. 2000 Lumen	125.00/day	150.00/day	
	42" Table Top Screen	45.00/day	55.00/day	
	50" Proj. Floor Screen	45.00/day	55.00/day	
	19" LCD PC Monitor	45.00/day	65.00/day	
	32" LCD TV/ PC Monitor	100.00/day	125.00/day	
	42" LCD TV/ PC Monitor	125.00/day	150.00/day	
	Black Stand for 42" LCD	45.00/day	65.00/day	
	20" LCD TV/ DVD Combo	50.00/day	65.00/day	
	Video Equip. Cart - Skirted	30.00/day	35.00/day	
	Easel	15.00	20.00	
	Pleated Table Skirt	22.00	25.00	
	8ft curtains	4.00 ft.	4.50 ft.	
	Small Raffle Drum	15.00	20.00	
	Poster Board 4' x 8' <input type="checkbox"/> H <input type="checkbox"/> V	75.00	85.00	

### Custom Booth Carpet (Indicate Color Choice)

Quantity	Red, Black, Blue, Grey, Grn	Advance	Floor	Amount
	8' x 10' Carpet	65.00	75.00	
	8' x 20' Carpet	125.00	135.00	

### Daily Vacuum Service

Quantity		Amount
	8' x 10' Carpet	8.00 per day
	8' x 20' Carpet	16.00 per day

### Electrical Services

Quantity		Advance	Floor	Amount
	110 Volt 2 Plug Recep. w /Grnd (1-5 Amps Max)	50.00	65.00	
	Deadline to order 2-18-22			
	Power Strip (Must Order Elec. Service)	8.00	12.00	

Trade Show	Amount Paid	Booth #
Contact	Phone No	
Company Name	Email	
Address	City	State Zip
Card #	Exp Date	Signature

### Payment Policy:

Payment in full of rental charges must accompany your orders (5) **days prior to start of move in** for DISCOUNT RATES. Credit card orders may be faxed to 573-348-5177. There is a 50% cancellation charge on items cancelled after move in begins. Orders without payment or placed at show will be billed at FLOOR RATE. Charges due and payable upon presentation of invoice at show.

**By submitting this form, you authorize Page & Brown to apply charges to credit card number provided.**